

2-5291

Assistant Director for Communications

25 January 1952

Special Assistant to the Deputy Director (Administration)

CIA Foreign Pouch Procedure

1. In accordance with your request, I am attaching all memoranda received by the Deputy Director (Administration) relative to CIA foreign courier pouch service. These include: (1) a preliminary report on foreign courier service dated 1 October 1951; (2) a survey by Organization and Methods Service dated 17 January 1952; (3) a summary survey dated 24 January from Organization and Methods Service; (4) a staff study from the Chief, General Services dated 17 January; (5) a memorandum on airgrams dated 24 January 1952.

2. I have informed Mr. Wolf that these papers have been transmitted to you and that their recommendations, such as you approve, with any additional ones that you might have, will be submitted to the Director through him sometime in the future. If, I can be of any help, please do not hesitate to call on me. Messrs. [REDACTED] of the Office of Organization and Methods are both familiar with this matter and will be delighted to discuss it with any of your people should you want them to.

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Encl.

Above-mentioned memos (ER'S 2-5291 A+B)

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